

VLMG-7 ACTIONS AND RECOMMENDATIONS

Action VLMG7.01: Share experiences with the preparations for the Himawari 8/9 with the group, as an example of preparation for the next generation of satellites. CALMet Commons suggested as the means for sharing.

Actionee(s): Bodo Zeschke



Completed. See

http://www.calmet.org/2014_09_01_archive.html

Action VLMG7.02: IMTR and EUMETSAT to undertake evaluation on training impact in East Africa, including classroom courses, online courses and ASMET materials. Action to be done in coordination with WMO ETR and COMET. Reporting back to VLMG-8.

Actionee(s): Mark Higgins and Stella Aura to coordinate action.

Due: VLMG-8 - 2016

Action VLMG7.03: TSO to contact Jeff Wilson to ask for more information regarding the exercise done by WMO-ETR on linking competencies to training.

Actionee(s): VLab TSO

Due: September 2014



Action VLMG7.04: CoE Morocco to contact Vesa Nietosvaara to discuss and investigate the possibility to add the recorded training sessions from Morocco to the EUMETCast Training Channel.

Actionee(s): Noureddine Filali and Vesa Nietosvaara

Due: October 2014



Vesa in contact with Noureddine to select training resources to share through EUMETCast Training Channel.

Action VLMG7.05: TSO to create a YouTube Channel for the VLab and start organising the video collection by adding all VLab RFG sessions.

Actionee(s): VLab TSO

Due: December 2014

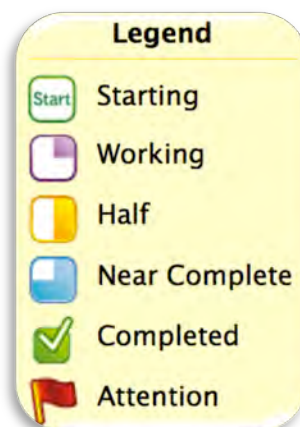


Waiting for authorisation to create a VLab gmail account.

Action VLMG7.06: information in the VLab central website (about the shared VLab training resources) should be modified in order to give a clearer idea of where the resources are available from.

Actionee(s): VLab TSO

Due: December 2014





Completed.

Action VLMG7.07: All VLMG members to review the information on the websites mentioned by Stephan Bojinski (Session 6)
<http://www.wmo-sat.info/product-access-guide/> and <http://www.wmo-sat.info/satellite-user-readiness/> and send feedback to the Forum named “Forum - Session 6” in the VLMG-7 website at
<http://training.eumetsat.int/course/view.php?id=216>

Actionee(s): All VLMG members to send feedback. TSO to help VLMG members needing assistance accessing the VLab Moodle site.

Due: 2014



This was transformed into a permanent action (VLMG online meeting March 2015). The Forum was relocated to the “VLab Forum Room” at
<http://training.eumetsat.int/course/view.php?id=244> VLMG should provide feedback and also alert of any problems regarding the websites mentioned above (“Product access guide” and “Satellite User Readiness Navigator - SATURN”).

Action VLMG7.08: TSO to trace VLab CoEs participation in the CALMet Online (including presenters and participants).

Actionee(s): VLab TSO



Completed. VLab participation in CALMet Online was reported to VLMG in the online meetings 25 and 26 November 2014.

Action VLMG7.09: TSO to organise an online session to discuss certificate standards.

Actionee(s): VLab TSO to book session. VLMG members to participate in the session.

Due: December 2014



Online discussion took place on the 16th of December 2014. A document containing general recommendations will be written based on notes and comments from the discussion.

Action VLMG7.10: TSO to contact Yao Xiuping to organise two online lectures about FY2/FY3, as a contribution of CoE Beijing to the Direct Readout series. TSO should also inform the VLab community when the FY2/FY3 Toolkits (English version) are made available in the CoE Beijing website.

Actionee(s): VLab TSO and Yao Xiuping

Deadline: December 2014



Online lectures about FY2/FY3 were broadcast live from the AOMSUC-5 Training Workshop (17 and 18 November 2014). 81 participants in the event.

Action VLMG7.11: VLMG members to send feedback on the Satellite Enabling Skills document to Bodo Zeschke at b.zeschke@bom.gov.au

Actionees: All VLMG members



Completed.

Action VLMG7.12: WMO and CGMS to write a letter to all satellite operators in VLab to (i) recall the urgency for more training giving increasing service reliance on satellites, and the upcoming generation of new satellite technology, (ii) recall expectations from operators, (iii) mention results of a VLab internal evaluation indicating that some expectations are better met than others and that there are urgent needs for ramping up support, (iv) suggesting that effective technical focal point be nominated / confirmed that will help CoEs address issues, (v) recall the need for sustained financial support to the VLab Trust Fund.

Actionees: WMO and CGMS

Due: August 2015



VLMG invited to revise "Expectations" documents before we proceed. Suggestions for changes should be discussed in the dedicated forum at the "VLab Forum Room" <http://training.eumetsat.int/course/view.php?id=244>

Action VLMG7.13: CoEs to provide a copy of their VLab annual report, to respective supporting satellite operators, in order to keep a continuous dialogue about CoEs successes and needs. TSO to remind CoEs of main points of contact to send reports.

Actionees: All CoEs and VLab TSO



Completed.

Action VLMG7.14: All VLMG members to comment and make suggestions on the draft "VLab Strategy" document. Comments and suggestions should be made directly in the 'GoogleDoc' at

<https://docs.google.com/document/d/1PNynpltxqvvSn9Um794IDC-t8PbDOjppVWEw3dNDQtE/edit?usp=sharing> or sent via email to the TSO.

Document to be discussed in the next VLMG online meetings (25 and 26 November). Final version of the document to be ready by December 2014.

Actionees: All VLMG members



Completed.

Action VLMG7.15: VLab Co-chairs to request comments from COCOM regarding the VLab Strategy document. Comments from COCOM to be added to all comments received and to be discussed in the next VLMG online meetings.

Actionees: VLab Co-chairs

Due: Send it to COCOM co-chair after online meetings (Nov/2014), receive comments until Jan/2015.



Completed.

Action VLMG7.16: To finalize the VLab Strategy 2015-2019 based on comments by the VLab partners and COCOM, and report on the Strategy to Seventeenth World Meteorological Congress (Cg-XVII, 2015) through a WMO Space Programme document.

Actionees: VLab co-chairs and Stephan Boijinski

Due / Milestones: December 2014 (first draft); WMO CBS IPET-SUP approval (March 2015); CGMS approval (May 2015); 25 May 2015 (report to Congress)



VLab Strategy 2015-2019 finalised.

Action VLMG7.17: Establish a VLab Dropbox to keep training material that cannot be hosted and shared by CoEs. Evaluate options for long-term archiving of recorded lectures.

Actionees: VLab TSO

Due: March 2015



Waiting for authorisation to create a VLab gmail account.

Action VLMG7-18: VLab TSO to publish the all the documents and material related to the VLMG-7 meeting in the meeting website.

Actionee(s): VLab TSO



Completed.

Recommendation 7.01 - VLab partners to design regional projects with specific objectives that have clear benefits, and WMO (through Resource Mobilization Office and otherwise) and others to assist in funding suitable resourcing partners to support such projects.

Recommendation 7.02 - To have a channel dedicated to training established in every “CAST system”.

Recommendation 7.03 – All CoEs to undertake evaluation of the impact of its training activities.

Recommendation 7.04 – CoEs are encouraged to participate in and contribute to each other RFG sessions and training events. Also encouraged is the sharing of constructive feedback regarding each other training activities.

Recommendation 7.05 - To recognise the great work of the Training Department of BMKG.