AGENDA

Monday, 16 July 2018			
09:00		**Registration**	
09:30	1.	**Opening Welcome**	Plenary
10:30	2.	**VLab Centres of Excellence (CoEs) involvement in regional Satellite Data Requirement Groups (SDR)**	Working Groups
11:00		Break	
11:30	2.	**VLab Centres of Excellence (CoEs) involvement in regional Satellite Data Requirement Groups (SDR) - continued**	Plenary
12:00	3.	**VLab action review and current strategy**	Plenary
13:00		Lunch	
14:00	4.	**Knowing and Communicating VLab achievements**	Plenary
15:30		Break	
16:00	5.	**Poster Session 1**	Posters
16:30	6.	**Self-assessment of VLab CoEs & Satellite Operators**	Plenary
17:30		Summary of the day	
18:00		ICE BREAKER	

Tuesday, 17 July 2018			
08:40	7.	**VLab Training Events** **a) Advertising** **b) Planning and pedagogy** **c) Using technology in training**	Plenary
10:00	8.	**Training cooperation, WMO Global Campus & VLab** **a) Dealing with external training requests (From CGMS partners, WMO bodies, other international partnerships or agencies)** **b) MoU with COSPAR** **c) Relationship of VLab to Global Campus**	Plenary
11:00		Break	

11:30	**9. Poster Session 2**	Posters
12:00	**10. Evaluation of training impact**	Plenary
13:00	Lunch	

14:00	**11. Training Resources**
	    a) Sharing of training resources produced by VLab members
	    b) Good practices in Translation
	    c) Accessing VLab training resources
		Plenary

15:30	Break	
16:00	**12. Poster Session 3**	Posters
16:30	Summary of the day	
TBD	MEETING DINNER	

Wednesday, 18 July 2018		

08:40	**13. Regional discussions**
	Coordination between training centres & satellite operators on:
	  1. Implementing VLab strategy in the region
	  2. Using the SDR processes
	  3. Gathering training needs
	  4. Coordinating training events and resources creation,
	  5. Managing translation needs of the region
	  6. Managing/ contribution to / coordination training events alongside satellite user conferences
	  7. Coordinating regional training of trainers in training skills and in satellite applications
		Working Groups

11:00	Break	
11:30	**14. Poster Session 4**	Posters
12:00	**13. Regional discussions - continued**	Working Groups
13:00	Lunch	
14:00	**13. Regional discussions - continued**	Plenary
15:00	Break	
15:30	**15. Poster Session 5**	Posters
16:00	**16. Guidelines on satellite skills and knowledge for operational meteorologists** **a) Updates on the publication of revised version.** **b) Revisiting suggestions to add climate and agriculture related skills.** **c) Discussions on how the guidelines have been used.**	Plenary

17:00	Summary of the day	

Thursday, 19 July 2018		
08:00	17. **Day at CIRA** – Transport to CIRA	
09:15	Walking tour of CIRA, Atmospheric Sciences, and Colorado Climate Center	
10:00	Break	
10:15	a) What is a Cooperative Institute and how did CIRA prepare for new satellites? b) How did NOAA prepare for GOES-R and JPSS? c) Science and Operations Officer Perspective on new satellite training d) Citizen Science: Community Collaborative Rain, Hail, and Snow Network	Plenary
11:15	CIRA Marketplace: Ask a researcher about their product and the research to operations process.	
12:30	Lunch	
13:30	18. **The Next generation of satellites** a) **Operational integration** b) **New ways of data dissemination Data Services**	Plenary
15:30	Break	
16:00	19. **Implementation of VLab projects**	Plenary
16:45	Summary of the day	
17:00	Transport back to hotels	

Friday, 20 July 2018		
08:40	20. **Discussion of next VLab Strategy - 2020-2024**	Plenary
10:00	21. **Any Other Business & Next meeting**	Plenary
11:00	Break	
11:30	22. **Review of actions and recommendations from VLMG-9**	Plenary
12:30	23. **Final communications and Closure of the Meeting**	
Friday afternoon may be used for coordination meetings of various task groups, depending on participants' departure times.		