



**Virtual Laboratory Management Group, Fifth Meeting (VLMG-5)**  
**12 - 14 July 2010**  
**Beijing, China**



**AGENDA**  
**Monday, 12 July: VLMG-5 (Day 1)**

Time	Sessions	Presenters	Room
08:30-09:00	Registration and information	CMA H. Fan	210
09:00-09:30	Opening Welcome	CMA: Li Mingmei and Gao Xuehao WMO: B. Ryan VLab co-chairs: V. Gaertner, L. Machado (remote participation) K-A. Caesar (new co-chair)	211
09:30-09:40	News/Announcements	L. Veeck	211
09:40-10:00	Group Photo		
10:00-10:30	Presentations by CoE (15 min presentation each)	Costa Rica (remote participation) Barbados	211
10:30-11:00	Coffee break		210
11:00-12:00	Presentations by CoE (15 min each)	Brazil China/Beijing China/Nanjing Niger	211
12:00-13:00	Lunch break		
13:00-14:00	Presentations by CoE (15 min each)	Oman Russian Federation South Africa	211
14:00-14:30	KMA training activities	J. Won (KMA proposed new CoE)	211
14:30-14:45	Space Programme Update	B. Ryan	211
14:45-15:00	Outcome of ET-SUP	V. Gaertner	211
15:00-15:15	Review of actions (from VLMG-4, CGMS-37 and web-meetings)	V. Gaertner	211
15:15-15:45	Coffee break		210
15:45-16:15	RFG presentation and discussion	B. Connell	211
16:15 -16:45	South African Satrep Online Presentation and discussion	W. Jordaan / A. Chiariello	211
16:45-17:15	Events Week Presentations dust & snow + discussion	V. Gaertner / A. Chiariello	211
17:15-18:15	Summary of the day	Wrap-up and first recommendations /actions	211
18:15-19:15	ICE BREAKER		

Meeting rooms are located at:	CMATC Lecture Building
	CMATC Integrated Lecture Building



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**AGENDA**  
**Tuesday, 13 July: VLMG-5 (Day 2)**

Time	Sessions	Presenters	Room
08:30-08:40	News/Announcements	L. Veeck	211
08:40-09:50	Presentations by Supporting Satellite Operators (10 min each)	CMA CONAE (remote participation) EUMETSAT INPE JMA NOAA/NESDIS ROSHYDROMET	211
09:50-10:05	Presentations by CoE (15 min each)	Australia	211
10:05-10:35	Eumetcal	A. Chiariello	211
10:35-11:00	Coffee break		210
11:00-12:00	User preparedness plan for the transition to new satellite generations	V. Gaertner and B. Connell	211
12:00-13:00	Lunch break		
13:00-13:30	RA II Pilot Project	A. Shimizu / J. Won	211
13:30-14:00	WMO Education and Training including status of doc 258 (remote presentation)	J. Wilson (by R. Deslandes)	211
14:00-14:30	Doc 258, chapter 7.9	Roger Deslandes	211
14:30-15:00	WMO Questionnaire	B. Ryan	211
15:00-15:20	Summary of the day	Wrap-up and first recommendations/actions	211
15:20-15:30	Organizing the Working Groups	L. Veeck	211
15:30-16:00	Coffee break		210
16:00-18:00	Concurrent Working Group Meetings	(1) VLab Websites (2) Training calendar, reporting template, assessment sheet	211 and 210
19:00-21:00	DINNER		

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**AGENDA**  
**Wednesday, 14 July: VLMG-5 (Day 3)**

Time	Sessions	Presenters	Room
08:30-08:40	News/Announcements	L. Veeck	211
08:40-09:10	COMET	P. Parrish / B. Guarente (remote presentation)	211
09:10-09:50	Using ESRC as the VLab Resource Library (Roles, procedures, logos, etc)	Group discussion	211
09:50-10:10	Outcome of Working Group Meetings: recommendations/actions	WG I	211
10:10-10:40	Coffee break		210
10:40-11:00	Outcome of Working Group Meetings: recommendations/actions	WG II	211
11:00-12:00	Developing the training plan (Training event weeks, blended courses, etc.)		211
12:00-13:00	Lunch break		
13:00-14:00	Developing the training plan (Training event weeks, blended courses, etc.) continued		211
14:00-15:00	Developing a roadmap for widening the scope of the VLab (e.g. oceanography, dust monitoring)	V. Gaertner	211
15:00-15:30	Coffee break		210
15:30-16:30	Review of actions and recommendations	L. Veeck and M. Uz	211
16:30-17:00	Short review of VLab requirements		211
17:00-17:30	Organization of future VLMG meetings		211
17:30-17:45	Closure of the Meeting		211

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**Seminar on Training Matters  
15 - 16 July 2010**

**AGENDA**

**Thursday, 15 July: Seminar on Training Matters (Day 1)**

Time	Sessions	Presenters	Room
08:30-8:45	News/ Announcements	L. Veeck	9 <sup>th</sup> floor
08:45--12:00	Demonstration of CMATC distance learning environment & Visit to CMA facilities	Channel Weather TV National Met Centre National Met Sat Centre	
12:00-13:00	Lunch		
13:00-14:30	Visit to CMA facilities continued	Conference Centre Special Hall of CMA	
14:30-15:00	Coffee break		210
15:00-16:00	Session on distance-collaborative tools - using Elluminate	A. Chiariello	706
16:00-17:30	Hands on sessions – Using the VLab Moodle site	L. Veeck / M. Uz	706

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**Seminar on Training Matters  
15 - 16 July 2010**

**AGENDA**

**Friday, 16 July: Seminar on Training Matters (Day 2)**

Time	Sessions	Presenters	Room
08:30-08:40	News/Announcements	L. Veeck	706
08:40-09:40	Using COMET's ESRC - hands on session	L. Veeck / B. Guarente (remote presentation)	706
09:40-10:20	Competency Management for Continuous Professional Development	E. Podgaisky	706
10:20-10:50	Coffee break		210
10:50-12:00	Distance learning as a Continuing Professional Development tool -In the area of Aeronautical Meteorology, where competency and continuous training for operational meteorologist will be necessary. - Interactive discussion sessions for operational meteorologists. - Discussions on regional weather and significant weather events.	K.-A. Caesar	211
12:00-13:00	Lunch		
13:00-13:40	Distance learning tools for aviation forecasters	R. Deslandes	211
13:40-15:00	Disaster Preparedness - The use of web-meetings to demonstrate warning and forecasting tools for flooding; hurricane impacts. - Briefing Disaster managers and other stakeholders on impending weather events.	K.-A. Caesar	211
15:00-15:30	Coffee break		210
15:30-15:45	Closure of the seminar		211

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