## **Privacy Statement for Processing of Personal Data (Events based in EU)**

Please read the following carefully to understand how EUMETSAT treats personal data received within the scope of registration for the User preparation and consultation for Atmospheric Composition thematic workshop, 23-25 June. EUMETSAT is committed to protecting and respecting your privacy while all the while carrying out its obligations arising from the organisation of the meeting.

By submitting your personal data, you agree to have your personal data collected and further processed as described for the purposes detailed below, allowing EUMETSAT to contact you as required for the organisation and administration of the meeting.

## What data is collected, further processed and by whom?

The data that we collect may be processed by EUMETSAT in the fulfilment of your registration and the provision of communication services in support of the meeting.

To this end, the following registration data will be collected: family name, first name, name of the sending organisation, e-mail address.

## Will my personal data be disclosed to third parties?

EUMETSAT shall only share your personal data with third parties for purposes pertaining to the organisation of the meeting and provided such third parties have comparable safeguards for the protection of personal data in place.

The User preparation and consultation for Atmospheric Composition thematic workshop shall be hosted on Zoom. To participate in the meetings you will be required to register entering yout name and organisation. This allows EUMETSAT to verify your identity and applicable access rights. For the purposes of keeping a record of the individual meetings, EUMETSAT shall use its own recording software as well as the integrated recoding function in Zoom. To ensure that every participant can actively engage in the meetings, EUMETSAT shall also be using the conferencing tool Sli.do. The aforementioned third party services may gather additional personal data on participants, such as online identifiers (e.g. IP addresses). EUMETSAT, however, is only responsible for the activities of a third party, provided it has passed on personal data with an explicit request for processing.

## Will personal data be processed beyond the User preparation?

Please note that we may also use your data to provide you with information about future similar events and that we may contact you about these via e-mail. You can exercise your right of objection in order to prevent processing of this nature by contacting the meeting organisers.