



AGENDA
Monday, 8 October 2012

Time	Sessions	Presenters
08:30-09:00	Registration and information	
09:00-09:30	1. Opening Welcome	CPTEC: Dr Osvaldo L. L. de Moraes WMO: S. Bojinski VLab co-chairs: V. Gärtner and K-A. Caesar
09:30-09:40	News/Announcements	C. Lucaccioni / L. Veeck
09:45-10:30	2. Presentations by CoE (15 min presentation each)	Brazil Australia Barbados
10:30-11:00	Coffee break	
11:00-11:45	2. Presentations by CoE (continuing)	China/Beijing Costa Rica Kenya
11:45-12:00	Group Photo	
12:00-13:00	Lunch break	
13:00-14:30	2. Presentations by CoE (continuing)	Niger Oman Russian Federation South Africa Morocco
14:30-14:45	3. Space Programme Update	S. Bojinski
15:00-15:30	Coffee break	
15:30-16:00	4. Review of actions (from VLMG-5, CGMS-39 and web-meetings)	V. Gärtner & K-A. Caesar
16:00-16:45	5. RFG Presentation and discussion	B. Connell, W. Jordaan, K-A. Caesar, A. Garba and R. Deslandes
16:45 -17:20	6. Event Weeks Presentation and discussion	K-A. Caesar, R. Deslandes and M. Higgins
17:20-17:30	6.a. WMO/EUMETSAT RGB Workshop	V. Gärtner
17:30-18:00	7. CALMet Online Events	L. Veeck & V. Gärtner
18:00-18:15	Summary of the day	Wrap-up and first recommendations /actions
18:30	ICE BREAKER	INPE premises



AGENDA
Tuesday, 9 October 2012

Time	Sessions	Presenters
08:30-08:40	News/Announcements	C. Lucaccioni / L. Veeck
08:45-09:00	2. Presentations by CoE (continuing)	China/Nanjing
09:00-10:00	8. Presentations by Supporting Satellite Operators and Agencies (15 min each)	INPE CMA EUMETSAT JMA
10:00-10:30	Coffee break	
10:30-11:00	Brief visit to the Integration and Test Laboratory (LIT)	
11:00-11:45	8. Presentations by Supporting Satellite Operators and Agencies (continuing)	KMA NOAA/NESDIS ROSHYDROMET
11:45-12:00	9. RA II Pilot Project	K. Yamamoto
12:00-13:00	Lunch break	
13:00-15:00	10. How do we know if we are doing a good job? – Discussing the Maturity Model	M. Higgins
15:00-15:30	Coffee break	
15:30-16:00	10. How do we know if we are doing a good job? – Discussing the Maturity Model (continuing)	M. Higgins
16:00-16:30	11. Conceptual Models – Southern Hemisphere	V. Gärtner On-site and remote participants
16:30-17:15	12. User preparedness plan for the transition to the new satellite generations	S. Bojinski
17:30-17:45	Setting up working groups for next day discussions	L. Veeck
17:45-18:00	Summary of the day	Wrap-up and first recommendations/actions
18:30	CONFERENCE DINNER	INPE premises



AGENDA
Wednesday, 10 October 2012

Time	Sessions	Location
08:00-12:00	Visit to CPTEC/INPE	Cachoeira Paulista
12:00-14:00	Lunch break	Recanto do Bosque - Guaratinguetá
14:00-16:00	13. Group Discussions	Recanto do Bosque - Guaratinguetá



AGENDA
Thursday, 11 October 2012

Time	Sessions	Presenters
08:30-08:40	News/Announcements	C. Lucaccioni / L. Veeck
08:45-10:00	14. Presentations by Partner Projects (15 min presentation each)	EUMETCAL – Tero Siili (remote) COSPAR – S. Bojinski CEOS WGCapD – H. Ferreira EUMETCast Brazil – H. Barbosa WMO-ETR – Jeff Wilson (remote)
10:00-10:30	Coffee break	
10:30-10:45	14. Presentations by Partner Projects (Continuing)	WMO-WDS – S. Bojinski (on behalf of B. Lee)
10:45-11:15	15. Coordination with Partner Projects – Open discussion	On-site and remote participants
11:15-12:00	16. Widening the scope of VLab	K-A. Caesar & V. Gärtner
12:00-13:00	Lunch break	
13:00-13:45	17. Review of VLab Five Years Strategy and its alignment with WMO	K-A. Caesar & V. Gärtner
13:45-14:15	18. VLab online Calendar of Events and Reporting Tool	L. Veeck
14:15-14:30	19. VLab Virtual Library and the use of ESRC	L. Veeck
14:30-15:00	20. VLab websites and Moodle area	L. Veeck
15:00-15:30	Coffee break	
15:30-16:30	21. Conclusions and Outlook	K-A. Caesar & V. Gärtner
16:30-17:00	22. Review of actions and recommendations	L. Veeck
17:00-17:15	23. Organization of future VLMG meetings	K-A. Caesar & V. Gärtner
17:15-17:30	24. Closure of the Meeting	K-A. Caesar & V. Gärtner